



Teen Volunteer Application

Champaign County Library, 1060 Scioto Street, Urbana, OH 43078
937-653-3811 www.champaigncountylibrary.org

psanders@champaigncountylibrary.org

Contact Information

Name	
Address	
Phone Number	
E-Mail Address	
School/Grade	

I am interested in volunteering:

- during Summer Reading Club only
 during the school year only
 anytime I am needed throughout the year

How would you like to be contacted:

- Phone Call**
 Text
 Email

Please circle the times you are available to volunteer					
Monday	AFTERNOON	EVENING	Thursday	AFTERNOON	EVENING
Tuesday	AFTERNOON	EVENING	Friday	AFTERNOON	EVENING
Wednesday	AFTERNOON	EVENING	Saturday	MORNING	AFTERNOON

Teen volunteers agree to the following guidelines:

- Be on time when schedule to work
- Call as early as possible if you are unable to come in to work
- Be able to work independently with little or no supervision
- Always be courteous to patrons and library staff
- Must be in grades 7-12
- Must have parental/guardian permission

It is our library's goal to make your volunteer experience a positive one. Letters documenting the number of hours spent volunteering can be sent to your school for your school file upon request. The librarian reserves the right to terminate anyone from the volunteer program who violates the above guidelines.

I have read and understand the above:

Signature _____ Date _____

Parent Signature _____ Date _____